



Circular number	7-2006	Date issued	16 February 2006
This circular is	For information	No response required	
This circular is	Relevant to the National Framework		
Status	This circular is to inform you that a recruitment information DVD to accompany the use of the new firefighter selection process is now available		

Recruitment DVD to accompany the use of the National Firefighter Selection Process

Issued by:

Gill McManus
Fire Legislation, Safety and People Division

Addressed to:

The Chair of the Fire and Rescue Authority
The Chief Executive to the County Council
The Clerk to the Fire and Rescue Authority
The Clerk to the Fire and Civil Defence Authority
The Clerk to the Combined Fire and Rescue Authority
The Commissioner of the London Fire and Emergency Planning Authority
The Chief Fire Officer

Please forward to:

Heads of Human Resources
Heads of Recruitment

Summary

The new firefighter selection (NFS) process is due to be launched nationally for use by all Fire and Rescue Services in March 2006.

A recruitment information DVD providing an overview of the firefighter role and detailing the contents of the NFS process has been produced for issue to potential applicants by Fire and Rescue Services.

For further information, contact:

Paul Hayles or Michelle Harrison
Office of the Deputy Prime Minister
5/B Allington Towers
PO Box 50200
Allington Street
London. SW1E 5WY

Direct line **0207 944 4400 xt.18798/020 7944 5763**
Fax **0207 944 5664**
E-mail Paul.Hayles@odpm.gsi.gov.uk
Michelle.Harrison@odpm.gsi.gov.uk

General helpline **020 7944 6858**

Website www.odpm.gov.uk

1.0 Introduction

- 1.1 This circular is to inform the fire and rescue service that a recruitment information DVD to accompany the use of the National Firefighter Selection (NFS) process has been developed and is available for their use.

2.0 Information and Guidance

- 2.1 The DVD contains detailed information about each stage in the NFS including the application form, the written and physical tests and the interview.
- 2.2 As well as providing information on the role of a firefighter and the nature of the selection tests it has also been designed to help potential applicants to prepare in advance of firefighter recruitment campaigns by including a generic fitness programme, the fire and rescue service core values and the personal qualities and attributes (PQAs) required of a firefighter.
- 2.3 The DVD also contains a Self Selection Questionnaire (SSQ), which does not form part of the new selection process but will help potential applicants identify whether they would be suited to the role of firefighter.
- 2.4 It also contains a "talking heads" section where a wide range of firefighters talk about the job of firefighter and the career opportunities available to individuals within the Service.
- 2.5 The DVD has been developed as an information tool that can be issued to anyone expressing an interest in becoming a firefighter in order to enable them to make an informed decision as to whether or not to submit a formal application.
- 2.6 Fire and rescue services could also utilise the DVD at positive action events and provide copies to local schools, colleges and libraries for use in their careers advice programmes.
- 2.7 A copy of the DVD will be sent to all Chief Fire Officers, Heads of Human Resources and Heads of Recruitment. Details on how to order further copies of the DVD and the associated costs can be found at Annex A.
- 2.8 If you have any enquiries about this circular please contact either Michelle Harrison on 0207 944 5763 or Paul Hayles 0207 944 3773.

Gill McManus

Fire and Resilience Directorate